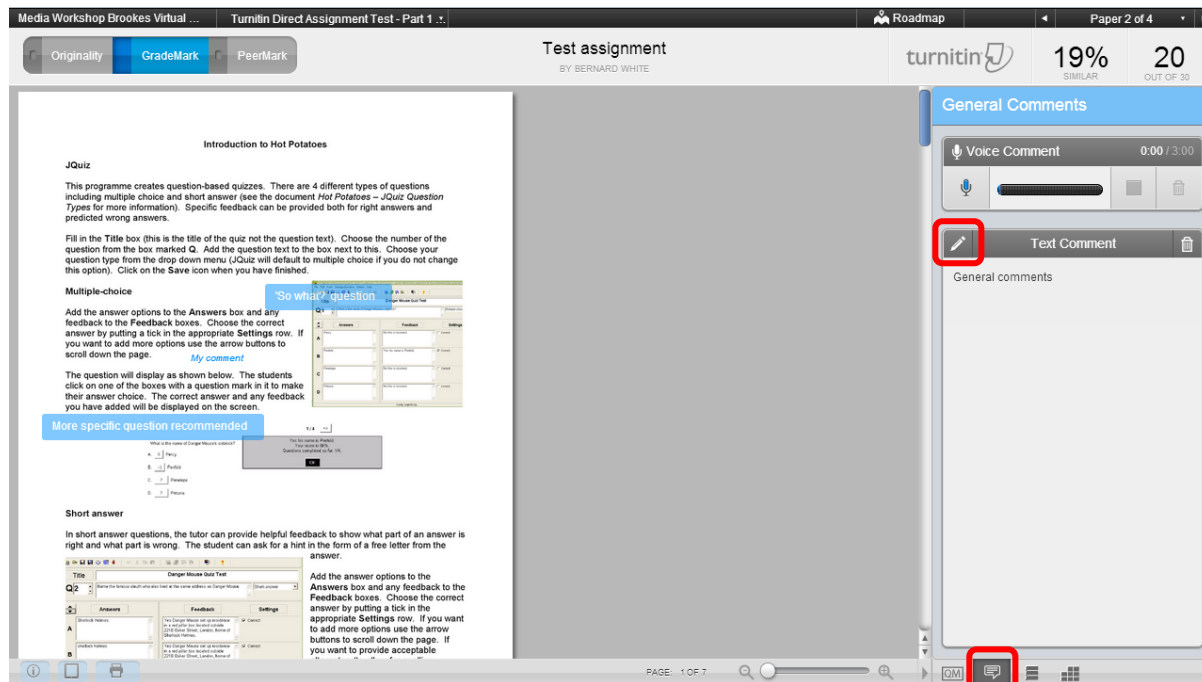


General comments

Markers can write one general comment per submission directly into the general comments interface. This is designed for more generic comments that do not fit within the remit of a QuickMark set or a rubric scorecard.



Click on the **General comment** button at the bottom of the right hand pane. Click either on the **pencil** icon or in the text box to add or edit text. General comments are limited to 5000 characters. You can copy and paste content from a Word document into the comments pane but the formatting is limited. You cannot attach any documents to the comments pane. Click on the **Save** button to complete the process.

To delete a comment click on the **dustbin** icon.